



# Action Plan First Program Year

SF 424

|                                                                                                                                                                                  |                                     |                                                         |                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|---------------------------------------------------------|-------------------------------------------|
| April 9, 2009                                                                                                                                                                    | Applicant Identifier                | <b>Type of Submission</b>                               |                                           |
| Date Received by state                                                                                                                                                           | State Identifier                    | <b>Application</b>                                      | <b>Pre-application</b>                    |
| Date Received by HUD                                                                                                                                                             | Federal Identifier                  | <input type="checkbox"/> Construction                   | <input type="checkbox"/> Construction     |
|                                                                                                                                                                                  |                                     | <input checked="" type="checkbox"/> Non Construction    | <input type="checkbox"/> Non Construction |
| <b>Applicant Information</b>                                                                                                                                                     |                                     |                                                         |                                           |
| Lakewood Township                                                                                                                                                                |                                     | NJ341566 LAKEWOOD TOWNSHIP                              |                                           |
| 231 Third Street                                                                                                                                                                 |                                     | DUN# 054778565                                          |                                           |
|                                                                                                                                                                                  |                                     | Municipal                                               |                                           |
| Lakewood Township                                                                                                                                                                | New Jersey                          | Community Development- Rehabco Inc                      |                                           |
| 08701                                                                                                                                                                            | USA                                 | Community Development- Rehabco Inc                      |                                           |
| <b>Employer Identification Number (EIN):</b>                                                                                                                                     |                                     | Ocean                                                   |                                           |
| 21-6000784                                                                                                                                                                       |                                     |                                                         |                                           |
| <b>Applicant Type:</b>                                                                                                                                                           |                                     | <b>Specify Other Type if necessary:</b>                 |                                           |
| Local Government: Township                                                                                                                                                       |                                     | Specify Other Type                                      |                                           |
| <b>Program Funding</b>                                                                                                                                                           |                                     | <b>U.S. Department of Housing and Urban Development</b> |                                           |
| Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding |                                     |                                                         |                                           |
| <b>Community Development Block Grant</b>                                                                                                                                         |                                     | 14.218 Entitlement Grant                                |                                           |
| Entitlement community-wide activities and projects                                                                                                                               |                                     | Township-wide                                           |                                           |
| \$850,299                                                                                                                                                                        | \$Additional HUD Grant(s) Leveraged | Describe                                                |                                           |
| \$Additional Federal Funds Leveraged                                                                                                                                             |                                     |                                                         |                                           |
|                                                                                                                                                                                  |                                     | \$                                                      |                                           |
| Program income rehab \$20,000                                                                                                                                                    |                                     | Other (Describe)                                        |                                           |
| Total Funds Leveraged for CDBG-based Project(s)                                                                                                                                  |                                     |                                                         |                                           |
| <b>Home Investment Partnerships Program</b>                                                                                                                                      |                                     | 14.239 HOME                                             |                                           |
|                                                                                                                                                                                  |                                     | Description of Areas Affected by HOME Project(s)        |                                           |
|                                                                                                                                                                                  | \$Additional HUD Grant(s) Leveraged | Describe                                                |                                           |
| \$Additional Federal Funds Leveraged                                                                                                                                             |                                     | \$Additional State Funds Leveraged                      |                                           |
| \$Locally Leveraged Funds                                                                                                                                                        |                                     | \$Grantee Funds Leveraged                               |                                           |
| \$Anticipated Program Income                                                                                                                                                     |                                     | Other (Describe)                                        |                                           |

|                                                                                                                           |                                     |                                                                          |                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| Total Funds Leveraged for HOME-based Project(s)                                                                           |                                     |                                                                          |                                                                                      |
| <b>Housing Opportunities for People with AIDS</b>                                                                         |                                     | 14.241 HOPWA                                                             |                                                                                      |
| HOPWA Project Titles                                                                                                      |                                     | Description of Areas Affected by HOPWA Project(s)                        |                                                                                      |
| \$HOPWA Grant Amount                                                                                                      | \$Additional HUD Grant(s) Leveraged | Describe                                                                 |                                                                                      |
| \$Additional Federal Funds Leveraged                                                                                      |                                     | \$Additional State Funds Leveraged                                       |                                                                                      |
| \$Locally Leveraged Funds                                                                                                 |                                     | \$Grantee Funds Leveraged                                                |                                                                                      |
| \$Anticipated Program Income                                                                                              |                                     | Other (Describe)                                                         |                                                                                      |
| Total Funds Leveraged for HOPWA-based Project(s)                                                                          |                                     |                                                                          |                                                                                      |
| <b>Emergency Shelter Grants Program</b>                                                                                   |                                     | 14.231 ESG                                                               |                                                                                      |
| ESG Project Titles                                                                                                        |                                     | Description of Areas Affected by ESG Project(s)                          |                                                                                      |
| \$ESG Grant Amount                                                                                                        | \$Additional HUD Grant(s) Leveraged | Describe                                                                 |                                                                                      |
| \$Additional Federal Funds Leveraged                                                                                      |                                     | \$Additional State Funds Leveraged                                       |                                                                                      |
| \$Locally Leveraged Funds                                                                                                 |                                     | \$Grantee Funds Leveraged                                                |                                                                                      |
| \$Anticipated Program Income                                                                                              |                                     | Other (Describe)                                                         |                                                                                      |
| Total Funds Leveraged for ESG-based Project(s)                                                                            |                                     |                                                                          |                                                                                      |
| Congressional Districts of:                                                                                               |                                     | Is application subject to review by state Executive Order 12372 Process? |                                                                                      |
| 4 <sup>th</sup> Congressional                                                                                             | 4 <sup>th</sup> Congressional       | <input type="checkbox"/> Yes                                             | This application was made available to the state EO 12372 process for review on DATE |
| Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation. |                                     | <input type="checkbox"/> No                                              | Program is not covered by EO 12372                                                   |
| <input type="checkbox"/> Yes                                                                                              | <input type="checkbox"/> No         | <input type="checkbox"/> N/A                                             | Program has not been selected by the state for review                                |

|                                                   |              |              |
|---------------------------------------------------|--------------|--------------|
| Person to be contacted regarding this application |              |              |
| Ervin                                             | Eugene       | Oross        |
| CD Office                                         | 732 905-5947 | 732 905-5964 |
|                                                   | Phone        | Fax          |
| Signature of Authorized Representative            |              | Date Signed  |

# Narrative Responses

## GENERAL

### Executive Summary

The Executive Summary is optional, but encouraged. If you choose to complete it, please provide a brief overview that includes major initiatives and highlights that are proposed during the next year.

Program Year 1 Action Plan Executive Summary:

The Township of Lakewood HUD-CDBG program strives to extend some level of assistance to persons who are considered low and moderate-income. The program offers both housing and non-housing support functions. Housing support comes in the form of affordable housing counseling, fair housing monitoring, and housing rehabilitation assistance. Non-housing support primarily is extended through Public Service activities which are implemented by a wide-array of not-for-profit sub-grantees.

### General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

Program Year 1 Action Plan General Questions response:

In accordance with the latest 5-Year Consolidated Plan, Lakewood Township continues to extend support to the most vulnerable of the local population who are in the low and moderate-income groupings of the municipality. Additional HUD CDBG resources will be dedicated to bricks-and-mortar and programs which will assist local residents with problems in the mortgage foreclosure realm and assist certain persons with homelessness by creating a dynamic referral program. Also more coordination will be forged in creating alliances with local officials and a willingness to make real change in these particular areas of funding need across all sectors of persons seeking homeownership and shelter. The township will continue implementing the "Lakewood Township Affordable Housing Initiative" new construction project on former Township owned lands. Over 2,000 persons have put their names on a waiting list for affordable housing. CDBG funding is utilized for some of the ancillary costs associated with implementing this important project for local and regional persons seeking affordable housing opportunity. One of the key aspects of the initiative is the LRRC, or the Downtown Resource Center for families and persons seeking assistance in housing as well as social service counseling. The initiative and development project is assisted by the presence of an "Affordable Housing Agent" (housing services) in assisting persons obtain credit counseling and mortgage assistance following up to unit availability. A "Fair Housing Agent" is also located at the Downtown Resource Center and works with persons experiencing unfair housing barriers and works with landlords and tenants in resolving complaints and issues in the field. This coming year the program will also render support for a local homeless initiative and also fund a mortgage foreclosure expert to counsel families on credit and various resources to assist them with solutions.

Public service providers are specific groups which have experienced the most devastating impacts from the disappearance of CDBG funding. Public service providers in Lakewood have experienced a 35% diminishment of support since PY 2001. The shortfall is undoubtedly accomplished through the decline in case assistance or the level of assistance which was once provided. Such assistance ranges from food pantries, soup kitchens, homeless networks, and educational programs, youth mentoring and senior services.

A major public facility project will be assisted with public facility funds in the construction of a new community center. Local funds will be leveraged to implement this new facility. Over 500 clients were served through the above noted programs in 2006. Another severely affected program is the Housing Rehabilitation program which has experienced a 50% reduction in support funding for 2007. Approximately 20 projects were assisted in 2008. Emergency housing improvements may not be feasible due to the lack of Federal resources forcing families to exist without proper heat and hot water in the coldest months.

Administratively, the CDBG program has become the linchpin in ensuring that adequate funding is available for the planning and implementation of the housing initiative. This too will become a responsibility over time of local officials in ensuring that adequate local funds will be in place in this vital role where once Federal funds were relied upon. The objectives of the program will only be implemented if all funding streams and players work together, with the diminishment of Federal funds, the player of the HUD CDBG program makes all other elements work even harder to pick up the proverbial slack. Without the availability of Federal funds to be utilized in the actual construction, the vital funding tool of CDBG is very helpful in all other supportive tasks.

## Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 1 Action Plan Managing the Process response:

The Township of Lakewood Department of Community Development is the lead agency responsible for implementing the Consolidated Plan. Lakewood Township is a member municipality in the "Ocean County Housing Consortium". After the CDBG Committee and Township Committee have authorized the yearly HUD Action Plan, the Township then submits its Action Plan/CAPER to the County for its inclusion in the County-wide Consortium document. This document is submitted to HUD Newark every May for consideration. It is the responsibility of program officials to ensure that the CAPER and Annual Action Plan complies with all CDBG enabling eligibility criteria and has parity with the 5-Year Consolidated Plan containing all stated program goals and objectives for the short term future.

## Citizen Participation

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

\*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 1 Action Plan Citizen Participation response:

The general public is offered ample opportunity to review and offer comments on short term and long term funding plans. This CAPER is released to the public by the Ocean County Consortium and the Township for over a 10-day period with an opportunity for the general public to comment on individual aspects of the plan or general findings of the comprehensive Consolidated Plan. In PY 2008 the Township CD Department prepared and submitted a Citizen Participation Plan for utilization by program officials in informing the general public of the availability of resources as well as the intention of resources within the confines of the local Consolidated Plan. The Lakewood Township 2010 Action Plan is available for review and comment at the offices of the Ocean County Planning Board. A full public hearing is scheduled for all local plans as made a part of the Ocean County Housing Consortium Action Plan. The local CDBG program was audited in the Summer of 2008. All recommendations were implemented as suggested by the HUD liaison.

## **Institutional Structure**

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 1 Action Plan Institutional Structure response:

The Township of Lakewood through the utilization of CDBG resources will ensure that all funding is directed to elements of the local populace which are need of basic services and housing assistance. A productive and dynamic program has been developed to provide such assistance. The overall programmatic aspects of CDBG administration is implemented by the Township Division of Community Development, daily referral and resources for persons in need of housing and social service counseling is performed by the Lakewood Resource and Referral Center, and the implemetation of a wide-array of public services available to the local public is implemented by not-for-profit providers. Such services range from youth services, elderly care and homeless assistance. The direct municipal liaison for all Community Development functions is the office of City Manager.

## **Monitoring**

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 1 Action Plan Monitoring response:

Officials from the CD Department is in a constant mode of monitoring CDBG programs and activities underway throughout the Township. More specifically, Mr. Williams from the CDBG Selection Committee has concluded site visits of all Public Service providers within the past two months. His report on ongoing activities were quite informative on daily accomplishments of providers. His report was vital through the selection of groups for endorsement through 2008 CDBG resources. The HUD CDBG program was monitored in the Summer of 2008. Suggestions included updating all subgrant agreements, improved monitoring procedures and creating an agreement of terms between a senior living community and the Township on the utilization of the newly installed emergency electricity generator on site.

## Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families.

Program Year 1 Action Plan Lead-based Paint response:

The local Housing Rehabilitation Program monitors all projects for compliance with HUD Lead-Based Paint mitigation standards. The Township has the resources of the Ocean County Health Department for blood testing of children below the age of 7 who may be at-risk of lead-based paint poisoning. Operationally the program ensures that all participating units in the rehab program meet the basic threshold of review when work write-ups are performed at homes which have any degree of peeling paint.

Program officials responsible for the rehab program as well as filed inspectors have been trained in identifying risk factors at the home or within application information which is initially submitted.

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## HOUSING

### Specific Housing Objectives

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 1 Action Plan Specific Objectives response:

The Township has embarked upon its fourth year in implementing the Affordable Housing Initiative. Over 400 units of newly created affordable housing will be on-line within the next three years. That effort is assisted, on an ancillary basis, by the CDBG program. Furthermore, in its supportinve role, the LRRC (Downtown Center) is and continues to be a vital resource for persons seeking information on how to be mortgage qualified and credit worthy for the housing. The local Fair Housing Officer at the LRRC is also instrumental in insuring that the rental housing stock now available within the confines of Lakewood is accessible to all. The initiative has stalled in that COAH RCA funds will can no longer support affordable housing programs in New Jersey and the construction of a sewer pump station has not been scheduled for construction as of yet.

## Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 1 Action Plan Public Housing Strategy response:

Over the past three program years, the Township's CDBG program did support various public facility improvements at the local Housing Authority. Projects have included a major boiler replacement project, new storm windows and storm doors throughout stand-alone buildings and the program is presently engaged in delivering support for a camera-ready security system. Due to program cuts, CDBG assistance will not be extended to the HA in PY 2009. The HA continues to implement a vigorous capital improvement plan and projects throughout facilities. The HA's overall have only been bolstered by CDBG funding available through the Township. It is quite unique for the level of assistance that has been extended over the years to the HA. The plight of the HA facility has been aided by the fact that Governing Body members have been part of the HA Board in the past and are quite familiar with their needs. HUD CDBG Stimulus funds have been dedicated to the LHA for various capital improvements.

## Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 1 Action Plan Barriers to Affordable Housing response:

The constant upgrade of facilities located at the HA are the most pressing issues. Equipment, facilities, and structures are in need of constant upgrade, the diminishment of CDBG resources have been felt in this sector as well.

## HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.



3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
  - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
  - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
  - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
  - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
  - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e) (2) or a Federally designated Empowerment Zone or Enterprise Community.
  - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
  
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
  - a. Describe the planned use of the ADDI funds.
  - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
  - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 1 Action Plan HOME/ADDI response:  
NA

## HOMELESS

### Specific Homeless Prevention Elements

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 1 Action Plan Special Needs response:

The homeless strategy in Lakewood Township has evolved into three (3) distinct parts. One, prevention, a significant amount of effort has been invested in making sure that the families and persons in-crisis have a safety-net established. Together with the LRRC and the Interfaith Homeless Network parties have pooled their expertise, resources and homes to ensure that a process does exist for persons and families experiencing some level of crisis are not rendered homeless or on the streets. The LRRC maintains the capability to refer such families to systems providing interim assistance. The second strategy is the ability to provide basic provisions such as food and clothing. The Catholic Charity Emergency Services Program as well as the Ocean County Hunger Relief Program provides food clothes and shelter to persons experiencing some level of hardship in obtaining such essentials. And finally, access to a wide-array regional efforts in job training and mentoring for persons seeking supportive services beyond homelessness. The Office of Mayor has also developed a strategy to develop a partnership of local and County officials for the elimination of homelessness. Efforts are only now beginning to take shape. In program year 2009 the Township will initiate a new homeless program for persons affected locally.

## **Emergency Shelter Grants (ESG)**

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 1 Action Plan ESG response:  
NA

## COMMUNITY DEVELOPMENT

### Community Development

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

\*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 1 Action Plan Community Development response:

The latest Consolidated Plan highlighted key goals and objectives within housing and non-housing priorities. All program activities and projects contain significant assurances that low and moderate-income persons are assisted. All LRRC affordable housing counseling services specifically assist those L/M persons who desire mortgage or credit services. The local housing rehabilitation program pre-screens all applicants for eligibility prior to being awarded an project number. All participating not-for profit subgrantees implementing the significant public service delivery strategy specifically target low and moderate-income benefit. The latest Consolidated Plan strategy of assisting persons who are low and moderate income is truly realized in all aspects of the Community Development Program. The housing and non-housing strategy is quite vital in accomplishing as much benefit to this specific income sector as possible. Areas in need of assistance which have been identified as problematic in the community have found their way into the program framework. Having officials from the community either serving on the CDBG Selection Committee or the local Governing Body, situations are identified and a course of action is charted. The program is able to respond to emergency conditions in the community as well. Only last year a soup kitchen program was begun which brought together all elements of the homeless population. The Director of this program was screened for administrative practice and approved leading to an immediate infusion of CDBG funding for his holiday soup kitchen event. It is important for the local CDBG program to be responsive to such needs in the community. The Township will be embarking upon a comprehensive homeless program and referral program for persons and families affected by the mortgage foreclosure crisis. CDBG funds will assist the local chapter of STEPS in creating a dynamic homeless referral and support program. And the local LRRC will house a new position for mortgage foreclosure counseling and referral. Both new positions are reflective of the local community-wide needs due to the downturn in the overall national economy.

## **Antipoverty Strategy**

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 1 Action Plan Antipoverty Strategy response:

The local LRRC program are working with persons and families that have been identified within the poverty classification, regional and local programs and self-help mechanisms have been or are presently being devised to assist in these cases. Poverty is a dilemma which cuts across many aspects of the local population. With one of the largest Latino population within Ocean County, the needs of this very-low income grouping needs constant attention. The assistance of the Puerto Rican Action Board within the confines of the LRRC has brought much understanding and action to the plight of this immigrant population. Unfortunately, the dilemma of illegal status is unresolved and sadly contributes to the plight of local poverty. Township officials in partnership with the local citizenry are trying to find answers through the new homeless referral program and mortgage foreclosure counseling position.

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## **NON-HOMELESS SPECIAL NEEDS HOUSING**

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## **Non-homeless Special Needs (91.220 (c) and (e))**

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 1 Action Plan Specific Objectives response:

The ongoing efforts of the local CD Department and LRRRC have been demonstrative in assisting persons who have been identified in the Consolidated Plan as most appropriate for aide. The local public service and public facilities efforts have bolstered local efforts in providing assistance to low and moderate-income persons in need of assistance. Nearly all public service providers have some level of local support whether that be financial or otherwise depends on the nature of the program.

## **Housing Opportunities for People with AIDS**

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on the accomplishments under the annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.

7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 1 Action Plan HOPWA response:

NA

### **Specific HOPWA Objectives**

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 1 Specific HOPWA Objectives response:

NA

### **Other Narrative**

Include any Action Plan information that was not covered by a narrative in any other section.